Working With Menu Items

WordPress menus items are made from links, pages, categories, tags and additional functionality that builds your site. Have fun with the language you use in the menu, though make sure it’s clear to the user where they should click. Though you may want to keep the suggested terms for ease-of-use, feel free to play and experiment and even find an appropriate metaphor to help users navigate through your work!

Getting to know the menu:

Launching your portfolio, the menu will be populated with the following menu items: All Projects, About, Years and Concepts. The names can be changed but it is suggested to follow the logic.
Functions as “Home” link.

Links to “About” page.

This is a non-clickable top level menu item. “Year One” is a category to group your portfolio by year.

This is a non-clickable top level menu item. The sub menu are categories and tags to group your portfolio by discipline.

Click the triangle to edit the name of the menu.

Under “Navigation Label” you can alter the menu’s name.
Follow these steps to make changes to your menu.

**Step 1**

To edit the menu choose “Menus” underneath “Appearance” from the Dashboard.

To make a new non-clickable top level heading for active sub menus, place this code in the URL field.

Next to “Link Text” you can place the menu’s name.

To edit the menu choose “Menus” underneath “Appearance” from the Dashboard.
Step 2

Portfolio menu items created from your content.

Top level menu items.

Sub menu items appear in drop down menu.

Step 3

To add a top level menu item based on a page such as “About”, check “About” from “Pages” section and click “Add to Menu”.
Step 4

The “About” page is added to your menu. To change the order, click the menu item and move it up or down.

Step 5

A menu item can be created from “Categories”. To make it a sub menu check the category such as “Image” and click “Add to Menu”.
Step 6

The category is added to the menu. To make it a sub menu of “Concepts”, indent the category name.

Step 7

After you have made your edits, don’t forget to click “Save Menu” located to the upper right of the page.
Step 8

Image

The category appears in the sub menu as a drop down menu item.